



**RADIOLOGY REQUEST FORM – HEAD OFFICE (ELWA JUNCTION)**

|  |  |
|--|--|
| <b>Doc Number:</b> RF-JMS-RRQF-007                                     | <b>Revision:</b> 002                                       |
| <b>Approved by:</b> Technical Administrator<br><b>Date:</b> April 2023 | <b>Issued by:</b> QA Department<br><b>Date:</b> April 2023 |
| <b>Supersedes:</b> RF-JMS-RRQF-007 (001)                               | <b>Author:</b> QA Department                               |
| <b>Date Implemented:</b> April 2023                                    |  |

Radiological Services/Examinations include:  
**MRI, CT, Mammogram, EKG, X-ray, Ultrasound**  
 Scheduling Tel: +231 88 160 3000 / +231 77 660 3000  
 Email: [imagingervices@jahmalemedical.org](mailto:imagingervices@jahmalemedical.org)  
 Reg. No. 052115698

|             |
|-------------|
| Ref. Number |
|-------------|

|         |
|---------|
| Barcode |
|---------|

|   |   |
|---|---|
| <b>Patient Details:</b><br>Last Name: .....<br>First Name: .....<br>Date of Birth: <u>DD / MM / YYYY</u> Age: <u>    </u> Gender: M <input type="checkbox"/> F <input type="checkbox"/><br>ID Number: .....<br>Address: .....<br>Mobile Number: .....<br>Email: ..... | <b>Payment Details:</b> <span style="float: right;"><b>Priority:</b> _____</span><br>By Patient <input type="checkbox"/> Monthly Payment <input type="checkbox"/><br><b>Person(s) Responsible For Payment:</b><br>Patient's Insurance Company: .....<br>Membership Number: .....<br>Pre-Authorization Number (If Known): .....<br><b>Please note:</b> <i>Uninsured patients and patients without pre-authorization are required to pay on the day of their appointment.</i> |
|---|---|

|                                     |                                    |                                     |
|-------------------------------------|------------------------------------|-------------------------------------|
| <b>Referral Information:</b>        |                                    |                                     |
| <input type="checkbox"/> <b>MRI</b> | <input type="checkbox"/> <b>CT</b> | <input type="checkbox"/> <b>EKG</b> |
| Area to be imaged: .....            |                                    |                                     |
| Creatinine level: .....             | Date of Test: .....                |                                     |

|   |
|---|
| <b>Relevant Medical History:</b><br><i>Details (Including any surgery and current medication)</i> |
| .....   |
| <b>Please include copies of any recent X-ray or scan reports</b>                                  |

|   |   |
|---|---|
| <b>Safety Check:</b><br>Could the patient be pregnant? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Is the patient breast feeding? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Is the patient a high infection risk? Yes <input type="checkbox"/> No <input type="checkbox"/><br>If yes, please specify .....<br>Is the patient diabetic Yes <input type="checkbox"/> No <input type="checkbox"/><br>Is the diabetes controlled by: Diet <input type="checkbox"/> Insulin <input type="checkbox"/> Tablet <input type="checkbox"/><br>Is the patient on Metformin? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Does the patient have any allergies Yes <input type="checkbox"/> No <input type="checkbox"/><br>If yes, please specify: .....<br><b>Patient arrival:</b> Stretcher <input type="checkbox"/> Wheelchair <input type="checkbox"/> Walking <input type="checkbox"/><br><b>Weight of Patient:</b> ..... <b>Height of Patient:</b> ..... | <b>To be completed for all MRI examinations</b><br><b>MRI Contraindications – does the patient have:</b><br>Cochlear implants? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Neurostimulators? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Programmable hydrocephalus shunt? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Metallic foreign body in eye? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Hip implants/prosthesis? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Knee prosthesis? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Spine fusion surgery? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Brain aneurysm clips? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Cardiac pacemakers/valvular implants? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Dental implants? Yes <input type="checkbox"/> No <input type="checkbox"/><br>Other metallic implants? Yes <input type="checkbox"/> No <input type="checkbox"/> |
|---|---|

|   |                       |
|---|-----------------------|
| <b>Referring Clinician's Details (To be signed by the Referring Clinician):</b> |                       |
| Name: .....   | Address: .....        |
| Signature: ..... Date: .....  | Tel: ..... Fax: ..... |
|   | Email: .....          |

|   |  |                 |  |              |  |          |
|---|--|-----------------|--|--------------|--|----------|
| <p><i>I, certify that the above information is correct and give specific consent for the test(s) to be done. I have received pre-test counseling including a full body scan for MRI procedures. I, undertake to pay outstanding monies not covered by my medical insurance.</i></p> <b>Patient's Signature:</b> ..... | <table border="1"> <tr> <td style="text-align: center;">Amount Billed:</td> </tr> </table> | Amount Billed:  | <table border="1"> <tr> <td style="text-align: center;">Amount Paid:</td> </tr> </table> | Amount Paid: | <table border="1"> <tr> <td style="text-align: center;">Balance:</td> </tr> </table> | Balance: |
| Amount Billed:  |  |                 |  |              |  |          |
| Amount Paid:  |  |                 |  |              |  |          |
| Balance:  |  |                 |  |              |  |          |
|   | <b>Received By:</b>  |                 |  |              |  |          |
|   | <b>Form Filled By:</b>   | <b>Reg. By:</b> |  |              |  |          |

**RADIOLOGY REQUEST FORM – HEAD OFFICE (ELWA JUNCTION)**

Doc Number: RF-JMS-RRQF-007

Revision: 002

